

# Public Document Pack



## LICENSING SUB-COMMITTEE

Wednesday, 11 July 2018 at 10.00 am  
Council Chamber, Civic Centre, Silver Street,  
Enfield, EN1 3XA

Contact: Jane Creer  
Committee Secretary  
Direct : 020-8379-4093  
Tel: 020-8379-1000  
Ext: 4093  
E-mail: [jane.creer@enfield.gov.uk](mailto:jane.creer@enfield.gov.uk)  
Council website: [www.enfield.gov.uk](http://www.enfield.gov.uk)

Councillors : Chris Bond (Chair), Tolga Aramaz and Jim Steven

## AGENDA – PART 1

### 1. WELCOME AND APOLOGIES FOR ABSENCE

### 2. DECLARATION OF INTERESTS

Members are asked to declare any disclosable pecuniary, other pecuniary or non pecuniary interests relating to items on the agenda.

### 3. COFFEE BREAK EXPRESS LTD, 792 GREEN LANES, LONDON N21 2SH (REPORT NO. 43) (Pages 1 - 26)

Application for a new premises licence.

### 4. MINUTES OF PREVIOUS MEETING (Pages 27 - 52)

To receive and agree the minutes of the meetings held on Wednesday 30 May 2018 and Wednesday 6 June 2018.

### 5. EXCLUSION OF THE PRESS AND PUBLIC

If necessary, to consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for any items of business moved to part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).  
(There is no part 2 agenda)

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MUNICIPAL YEAR 2018/19 REPORT NO.

**43**

**COMMITTEE:**  
Licensing Sub-Committee  
11 July 2018

**REPORT OF :**  
Principal Licensing Officer

**LEGISLATION :**  
Licensing Act 2003

Agenda - Part	Item
<p><b>SUBJECT:</b> Application for a new premises licence</p> <p><b>PREMISES:</b> Coffee Break Express Ltd, 792 Green Lanes, LONDON, N21 2SH.</p> <p><b>WARD:</b> Winchmore Hill</p>	

### 1. LICENSING HISTORY:

- 1.1 This is the first application submitted by Mr Ali Ekber Sahin or anyone previously at Coffee Break.

### 2 THIS APPLICATION:

- 2.1 On 21 May 2018 an application was made by **Mr Ali Ekber Sahin** for a **new Premises Licence at Coffee Break, 792 Green Lanes, LONDON, N21 2SH.**

2.2 The application seeks:

2.2.1 **Hours the premises are open to the public:** 6:30 to 23:00 daily.

2.2.2 **Supply of alcohol (On supply):** 11:00 to 22:30 daily.

2.3 Each of the Responsible Authorities were consulted in respect of the application.

2.4 A copy of the application is attached as Annex 1.

### 3 RELEVANT REPRESENTATIONS:

3.1 **Other Persons:** Representation has been made, against the application, by local residents, and are referred to as IP2 and IP3. The grounds of representation include the prevention of crime & disorder; the prevention of public nuisance: public safety and the prevention of children from harm.

3.2 A further representation from IP1 was originally received, but have not given consent for it to be passed on the applicant, or included in the report, so cannot be included as a valid representation. However, a redacted version was sent to the applicant for their information only.

- 3.3 A copy of the IP2 representation is attached as Annex 2.
- 3.4 A copy of the IP3 representation is attached as Annex 3.
- 3.5 The applicant responded to the representations made by the IPs and is attached as Annex 4.
- 3.6 The Licensing Authority and Metropolitan Police made representations in respect of this application, namely seeking modification of conditions. The applicant has agreed the conditions, and subsequently the representations have been withdrawn.

#### **4 PROPOSED LICENCE CONDITIONS:**

- 4.1 The conditions arising from this application are attached as Annex 5.

#### **5 RELEVANT LAW, GUIDANCE & POLICIES:**

- 5.1 The paragraphs below are extracted from either:
  - 5.1.1 the Licensing Act 2003 ('Act'); or
  - 5.1.2 the Guidance issued by the Secretary of State to the Home Office of April 2017 ('Guid'); or
  - 5.1.3 the London Borough of Enfield's Licensing Policy Statement of January 2015 ('Pol').

##### **General Principles:**

- 5.2 The Licensing Sub-Committee must carry out its functions with a view to promoting the licensing objectives [Act s.4(1)].
- 5.3 The licensing objectives are:
  - 5.3.1 the prevention of crime and disorder;
  - 5.3.2 public safety;
  - 5.3.3 the prevention of public nuisance; &
  - 5.3.4 the protection of children from harm [Act s.4(2)].
- 5.4 In carrying out its functions, the Sub-Committee must also have regard to:
  - 5.4.1 the Council's licensing policy statement; &
  - 5.4.2 guidance issued by the Secretary of State [Act s.4(3)].

##### **Hours:**

- 5.5 The Sub-Committee decides licensed opening hours as part of the implementation of the licensing policy statement and is best placed to make decisions about appropriate opening hours in their area based on their local knowledge and in consultation with responsible authorities [Guid 10.13].
- 5.6 Stricter conditions with regard to licensing hours may be required for licensed premises situated in or immediately adjacent to residential areas to ensure that disturbance to local residents is avoided. This will particularly apply in circumstances where, having regard to the location, size and nature of the

premises, it is likely that disturbance will be caused to residents in the vicinity of the premises by concentrations of people leaving, particularly during normal night-time sleeping periods [Pol s.8.4].

### **Advertising applications**

- 6.1 The Licensing Authority is satisfied that the application was advertised in accordance with the requirements of the Licensing Act 2003.

### **Decision:**

- 7.1 As a matter of practice, the Sub-Committee should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas [Guid 9.37].
- 7.2 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the Sub-Committee must give appropriate weight to:
- 7.2.1 the steps that are appropriate to promote the licensing objectives;
  - 7.2.2 the representations (including supporting information) presented by all the parties;
  - 7.2.3 the guidance; and
  - 7.2.4 its own statement of licensing policy [Guid 9.38].
- 7.3 Having heard all of the representations (from all parties) the Sub-Committee must take such steps as it considers appropriate for the promotion of the licensing objectives. The steps are:
- 7.3.1 to grant the application subject to the mandatory conditions and such conditions as it considers necessary for the promotion of the licensing objectives;
  - 7.3.2 to exclude from the scope of the licence any of the licensable activities to which the application relates;
  - 7.3.3 to refuse to specify a person in the licence as the premises supervisor;
  - 7.3.4 to reject the application [Act s.18].

**Background Papers:**  
**None other than any identified within the report.**

**Contact Officer :**  
**Ellie Green on 020 8379 8543**

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WK | [REDACTED]

£190 Rec. 06885

**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/ Ali Ekber Sahin

(Insert name(s) of applicant)

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description <b>Coffee Break Express Limited</b> 792 Green Lanes			
		LONDON BOROUGH OF ENFIELD RECEIVED  21 MAY 2018  ENVIRONMENT STREET SCEN	
Post town	London	Postcode	N21 2SH
Telephone number at premises (if any)		020 3302 8637	
Non-domestic rateable value of premises		£26,500.00	

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as      Please tick as appropriate

- a) an individual or individuals \*       please complete section (A)
- b) a person other than an individual \*       please complete section (B)
- i as a limited company/limited liability partnership       please complete section (B)
- ii as a partnership (other than limited liability)       please complete section (B)
- iii as an unincorporated association or       please complete section (B)
- iv other (for example a statutory corporation)       please complete section (B)
- c) a recognised club       please complete section (B)
- d) a charity       please complete section (B)



- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b> Sahin			<b>First names</b> Ali Ekber		
<b>Date of birth</b> [REDACTED] or over		I am 18 years old <input checked="" type="checkbox"/> Please tick yes			
<b>Nationality:</b> [REDACTED]					
<b>Current residential address if different from premises address</b>		[REDACTED]			
<b>Post town</b>	London			<b>Postcode</b>	[REDACTED]
<b>Daytime contact telephone number</b>		[REDACTED]			
<b>E-mail address (optional)</b>					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
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<b>Surname</b>		<b>First names</b>	
<b>Date of birth over</b>		I am 18 years old or	<input type="checkbox"/> Please tick yes
<b>Nationality</b>			
Current residential address if different from premises address			
Post town		Postcode	
<b>Daytime contact telephone number</b>			
<b>E-mail address (optional)</b>			

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

**As Soon as Granted**

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please give a general description of the premises (please read guidance note 1)

Café premises situated on the high road with permanent position.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

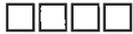
**In all cases complete boxes K, L and M**

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for <u>consumption – please tick</u> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5)		
Mon	11:00	22:30			
Tue	11:00	22:30			
Wed	11:00	22:30			
Thur	11:00	22:30			
Fri	11:00	22:30			
Sat	11:00	22:30			
Sun	11:00	22:30			
			<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Ali Ekber Sahin	
Date of birth [REDACTED]	
Address [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) LAPERS/17/55660	
Issuing licensing authority (if known) London Borough of Barnet	



K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).**

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	6:30	23:00	
Tue	6:30	23:00	
Wed	6:30	23:00	
Thur	6:30	23:00	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Fri	6:30	23:00	
Sat	6:30	23:00	
Sun	6:30	23:00	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

The standard practices listed below will be maintained at all times. All reasonable steps will be taken to ensure that the premises will have a positive impact upon the local environment and its residents at all times.

**b) The prevention of crime and disorder**

- 1- Premises will have 7 CCTV recording for 24 hours from both inside and outside to monitor customers' behaviours.
- 2- CCTV images shall be retained for 31 days and except for mechanical breakdown beyond the control of the proprietor, shall be made available upon request to the police. Any breakdown or system failure will be notified remedied as soon as practicable.
- 3- It will be the responsibility of the DPS or duty manager, to ensure that any request from the police for a recording to be made for evidential purposes, is carried out as soon as possible.
- 4- 6 members of staff will be present between opening and closing hours.
- 5- Strictly no sale of alcohol to person under age of 18, or drunken person. Alcohol will only be served with a meal on.

**c) Public safety**

- 1- There are two fire exits. One front fire exit, back fire exit on the premises, 7 fire extinguishers, and there are also fire blankets. Additionally, there are fire safety signs showing the way out in case of an emergency.
- 2- There is a First Aid Kit.
- 3- Premises comply with relevant planning and building regulation consents.
- 4- All appliances will be checked annually and will comply with relevant British Standards.
- 5- All fire escape/escapes routes will be clearly marked and kept free from obstructions at all times.
- 6- Spirits will be stored and displayed behind the servery, if not then they shall be in an area in which staff shall monitor them.
- 7- All restricted sales training undertaken by staff members shall be fully documented and recorded. All training records shall be made available to the Police and the local Trading Standards service upon request.

**d) The prevention of public nuisance**

- 1- Because of the nature of the business no music or loud noise will be an issue.
- 2- No children are allowed to gather around the premises.
- 3- Alcoholic drinks will not be removed from the premises and alcohol will only be consumed in the premises.
- 4- There will be members of staff monitoring the entrance of premises making sure that the late leaving customers do so quietly.
- 5- Clear and legible notices will be displayed to remind customers to leave quietly

**e) The protection of children from harm**

- 1- The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The only form of ID that will be accepted are passports, driving licences with a photograph or Portman Group Citizen card or validate proof of age cards bearing the "PASS" mark hologram.
- 2- Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.
- 3- All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard to age-restricted sales and the refusal of sales to persons believed to be under the influence of alcohol or drugs.
- 5- The premises shall at all times maintain and operate a sales refusals book and an incident log which shall be reviewed by the Designated Premises Supervisor at intervals of no less than four (4) weeks and feedback given to staff as relevant.
- 7- The Designated Premises Supervisor (DPS) shall give written authority to all staff engaged in the sale of alcohol on his/her behalf.

**Checklist:**

**Please tick to indicate agreement**

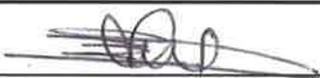
- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

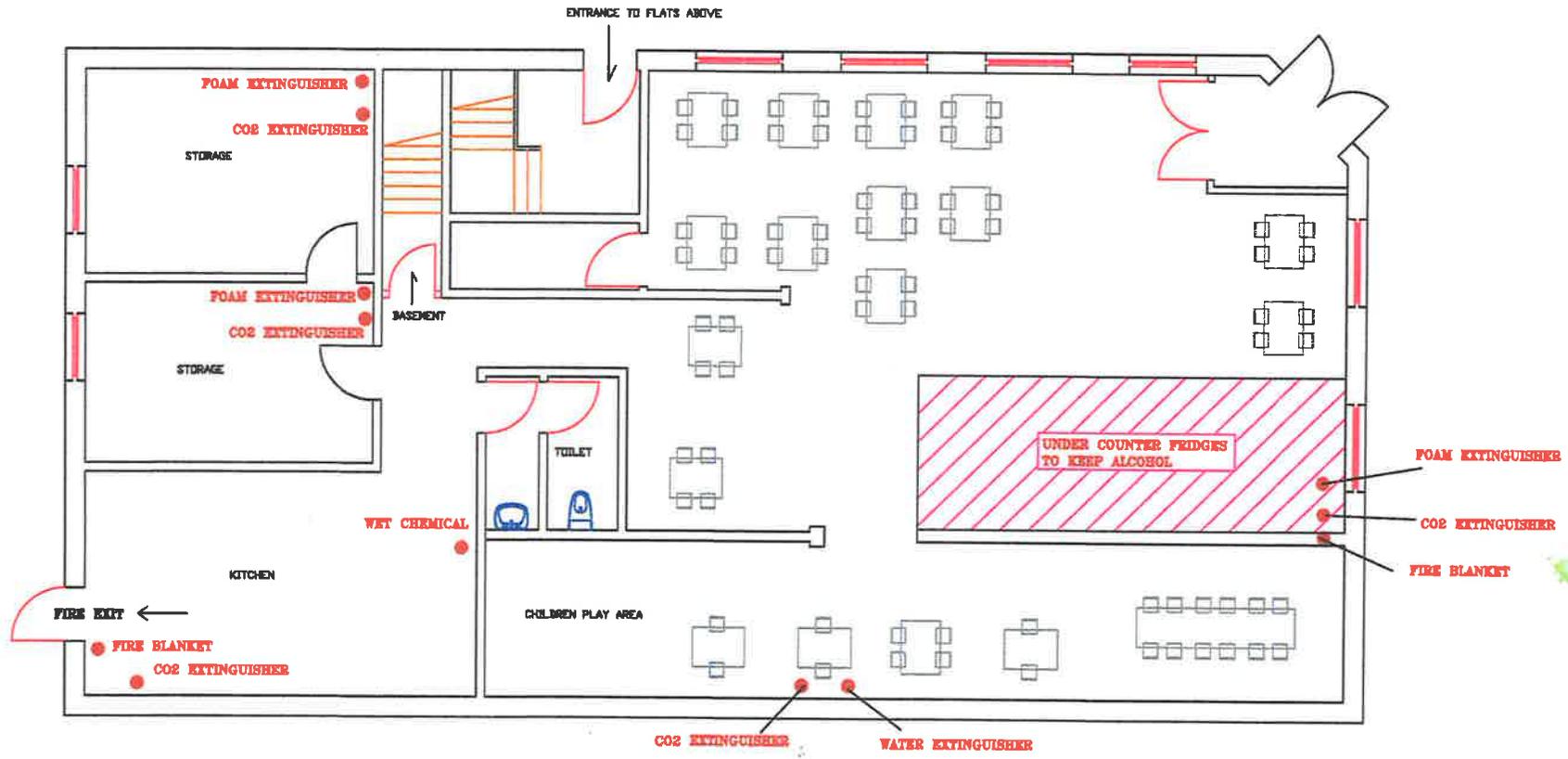
<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
Signature	
Date	18.05.2018
Capacity	MANAGER

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

**Notes for Guidance**



Site	796 GREEN LANE LENSHAW NE21 6SH
Project	GROUND FLOOR PLAN
Date	14/05/2010
Scale	1:500 @ A3
DWG No	01

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## Annex 2

### IP2 Representation

**From:** Margaret Michael  
**Sent:** 15 June 2018 12:08  
**To:** Ellie Green  
**Subject:** re coffee break licence application green lanes N21 2SH

Dear Ellie Green.

I am the owner and a resident at On Broadway N21 3SA.

I wish to object to the granting of an alcohol licence to the premises Coffee Break N21 2SH.

When the previous owners operated parties at this venue, people were drinking on the streets late into the night.

Music could be heard in my front room from this venue.

We already have two public houses directly opposite this shop. Who offer live music on occasions.

We also have three more public houses within five minutes walk of the venue. Namely the Queens Head, The Kings Head, the Salisbury Arms.

This application is about turning a successful coffee shop into a pub through back door methods.

I am willing to attend the hearing in person if requested to do so.

Regards Margaret Michael.

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**From:** Margaret Michael  
**Sent:** 15 June 2018 15:09  
**To:** Licensing <Licensing@enfield.gov.uk>  
**Subject:** Re: re coffee break licence application green lanes N21 2SH  
[SEC=OFFICIAL]

My address is

xxxxxxx

Winchmore Hill London xxxx

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## Annex 3

### IP3 Representation

**From:** Maria Panayi  
**Sent:** 18 June 2018 16:24  
**To:** Licensing <[Licensing@enfield.gov.uk](mailto:Licensing@enfield.gov.uk)>  
**Subject:** Re drinks license 792 green lanes coffee break

To whom this may concern

I am writing to object to the drinks license application at Coffee Break on Green Lanes Winchmore Hill.

The online system is not allowing me to access this facility - which is illegal.

The men who sit outside currently are intimidating enough in their explicit states at women - particularly their breast and bums. This may sound silly but we have moved beyond women's intimidation and sexual harassment. Young girls are being stared at by on average groups of eight men and now there is a proposal to open till late and fuel them with alcohol . This is a danger to all women walking past at night.

Worryingly, the owner put the application in the window before the date stated - 22nd May - where people could not see it to raise concerns. And he had already told customers that the council awarded the license - which is illegal and corrupt. The due process is so that people can raise objections. The online system deliberately does not work.

From: Maria Panayi

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**From:** Maria Panayi  
**Sent:** 25 June 2018 15:45  
**To:** Licensing <[Licensing@enfield.gov.uk](mailto:Licensing@enfield.gov.uk)>  
**Subject:** Re: Coffee Break, 792 Green Lanes, LONDON, N21 2SH.  
[SEC=OFFICIAL]

To whom this may concern

I did give you this when I complained - my address is xxx Beverley Close N213JB

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## Annex 4

### Response from Applicant to IP Representations

From: Lale Karakas

Sent: 29 June 2018 16:09

To: Ellie Green <Ellie.Green@Enfield.gov.uk>

Cc: Licensing <Licensing@enfield.gov.uk>

Subject: RE: Premises: Coffee Break, 792 Green Lanes, LONDON, N21 2SH  
WK/218010460 LDR: 19/6/18 Officer initials: GA [SEC=OFFICIAL]

Dear Ellie,

Thank you for your email dated 25th June 2018.

I have now taken our clients full instructions in relation to the 3 objections which were attached to your email dated 25th June 2018. I confirm that our client will be attending to the hearing and will be accompanied by myself, Lale Karakas of Gulsen & Co Solicitors.

#### **Response to representation labelled IP1:**

The person making the representation against the application has not provided their name or address or any other detail. Therefore, the representation should not be accepted and should be considered invalid. Nevertheless, the representation made is not relevant to the intended application on the grounds that bearing in mind this is a café and not a pub therefore, noise will not be an issue as a result of the licensable activities.

#### **Response to representation labelled IP2:**

Again, given the nature of our client's business the intended sale of alcohol and licensable activities, this representation against the application is not relevant since our client is not operating a pub and under no circumstances our client's customers will be drinking alcohol on the street late into the night.

Also, the volume of the music is going to be very low and the music will only be heard by people dining in the café. Again, by the nature of the business, our client is not converting a successful coffee shop into a pub or public house. Therefore, this representation should not be taken into consideration.

#### **Response to representation labelled IP3:**

The person making the representation states that they are not able to access the online facility of the council therefore, our client cannot be responsible for that.

Our client has been operating this business for 4 years and during this time he has never had any objections or representations from a member of public in relation to the said sexual harassments. The interesting party making this representation is somehow confused and is not sure on what grounds to object. Also, this is a café with a few tables outside the premises which customers use from time to time.

The interesting party is merely raising issues to object to the application. The points raised in her representation has never been a concern during our client's ownership of the business and it is very unlikely to be in the future. Therefore, the interesting party should not be given any credit.

Our client has already accepted the relative authority's proposals namely the Licensing Team and Police. Therefore, I strongly suggest the representations labelled IP1, IP2 and IP3 are reconsidered before the matter leads to Sub-Committee Hearing on 11th July 2018.

I look forward to hearing from you.

Kind Regards,

Lale Karakas

Trainee Solicitor

GULSEN & CO SOLICITORS

Gulsen & Co Solicitors is the trading name of Canbolat Limited

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**From:** Ellie Green <Ellie.Green@Enfield.gov.uk>

**Sent:** 25 June 2018 18:44

**To:** lale.karakas@gulsen.co.uk; 'info@gulsen.co.uk' <info@gulsen.co.uk>

**Subject:** Premises: Coffee Break, 792 Green Lanes, LONDON, N21 2SH  
WK/218010460 LDR: 19/6/18 Officer initials: GA [SEC=OFFICIAL]

Classification: OFFICIAL

Dear Lale

The consultation period for the above new premises licence application has now closed.

The Licensing Team has received three representations against the application, which I now attach (referred to as IP1 to IP3). I am awaiting further information from

the representation labelled IP1, before I fully accept it as a valid representation, but I attach it for your information now.

I note that you have agreed the condition proposed by the Licensing Authority and the Police so those representations have now been withdrawn. The list of agreed conditions is attached.

As a result of the objections, the application will need to be determined by the Licensing Sub-Committee at a hearing. This is scheduled for 10am on Wednesday 11 July 2018, and will be held in the Council Chamber at Enfield Civic Centre.

Please see attached guidance on the procedures of a hearing.

I would be grateful if you could confirm whether you will be attending the hearing and, if so, the names of any representatives who will accompany you.

If you would like to respond to the outstanding concerns raised by the IPs, or you wish to provide any other written information for the Licensing Sub-Committee and IPs to consider, please send this to [licensing@enfield.gov.uk](mailto:licensing@enfield.gov.uk) by Thursday 28 June 2018 if possible, or by Tuesday 3 July at the very latest. Any information provided after this date cannot be considered or referred to at the hearing.

If you do not attend, the hearing may still proceed in your absence. Applications will only be adjourned when the Sub-Committee considers an adjournment is both necessary and in the public interest.

All information that you have provided with your application will be put out into the public domain and some will end up in reports that will be able to be viewed on the website. Names and addresses are not 'searchable' within the report or via web searches.

The application you have submitted and all correspondence and other documents associated with it are kept on our computer system record.

Kind regards

**Ellie Green**

**Principal Licensing Officer**

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## **Annex 5**

### **List of Conditions Agreed by Applicant and Responsible Authorities**

#### **Annex 1 - Mandatory Conditions**

The Mandatory Conditions are attached and form part of the Operating Schedule of your licence/certificate. You must ensure that the operation of the licensed premises complies with the attached Mandatory Conditions as well as the Conditions in Annex 2 and Annex 3 (if applicable). Failure to do this can lead to prosecution or review of the licence.

#### **Annex 2 - Conditions consistent with the Operating Schedule**

- 1. There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children.**
- 2. All staff involved in the sale of alcohol shall receive induction and refresher training (at least every 12 months) relating to the sale of alcohol and the times and conditions of the premises licence.**
- 3. All training relating to the sale of alcohol and the times and conditions of the premises licence shall be documented and records kept at the premises. These records shall be made available to the Police and/or Local Authority upon request and shall be kept for at least one year.**
- 4. A 'Think 25' proof of age scheme shall be operated and relevant material shall be displayed at the premises.**
- 5. A record of refused sales shall be kept on the premises and completed when necessary. This record shall contain the date and time of the refusal, a description of the customer, the name of the staff member who refused the sale, and the reason the sale was refused. This record shall be made available to Police and/or the Local Authority upon request and shall be kept for at least one year from the date of the last entry.**
- 6. The Designated Premises Supervisor shall regularly check the refusals system to ensure it is being consistently used by all staff.**
- 7. Prominent, clear and legible notices shall be displayed at all public exits from the premises requesting customers respect the needs of local residents and leave the premises and area quietly. These notices shall be positioned at eye level and in a location where those leaving the premises can read them.**
- 8. Alcohol shall only be served to those having a table meal at the premises.**
- 9. The DPS shall give written authority to all staff engaged in the sale of alcohol on his/her behalf. This document shall be kept at the premises and shall be made available to Police and/or the Local Authority upon request.**

**10. A digital CCTV system must be installed in the premises complying with the following criteria:**

- (1) Cameras must be sited to observe the entrance and exit doors both inside and outside and all floor areas available for public use within the restaurant.**
- (2) Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification.**
- (3) Cameras overlooking floor areas should be wide angled to give an overview of the premises.**
- (4) Provide a linked record of the date, time, and place of any image.**
- (5) Provide good quality images.**
- (6) Operate under existing light levels within and outside the premises.**
- (7) Have the recording device located in a secure area or locked cabinet.**
- (8) Have a monitor to review images and recorded picture quality.**
- (9) Be regularly maintained to ensure continuous quality of image capture and retention.**
- (10) Have signage displayed in the customer area to advise that CCTV is in operation.**
- (11) Digital images must be kept for 28 days.**
- (12) Police or authorised local authority employees will have access to images at any reasonable time.**
- (13) All staff engaged in the sale/supply of alcohol shall be trained to operate the CCTV system and download images/footage upon request by Police or authorised local authority employees.**
- (14) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Immediate copies must be made available to Police or authorised local authority employees on request.**

**11. Alcohol shall only be sold ancillary to a meal purchased at the premises.**

**12. Alcohol shall only be served to people taking table meals or waiting to be seated for a meal.**

**Annex 3 - Conditions attached after a hearing by the Licensing Authority**

**Not applicable**

## LICENSING SUB-COMMITTEE - 30.5.2018

**MINUTES OF THE MEETING OF THE LICENSING SUB-COMMITTEE  
HELD ON WEDNESDAY, 30 MAY 2018**

**COUNCILLORS**

**PRESENT** (Chair) Derek Levy, Vicki Pite and Jim Steven

**ABSENT**

**OFFICERS:** Ellie Green (Principal Licensing Officer), Antonia Mankanjuola (Legal Services Representative), Metin Halil (Democratic Services)

**Also Attending:** Hakema Kharoti, Senior Parks & Business Officer.  
On behalf of Mad Husky Events Ltd:  
Ms Liza-Marie O'Sullivan, Director of Mad Husky Events Ltd  
Mr Vince Parker, Noise Consultant, Vanguardia  
Mr Gary Buys, Saber Security  
Ms Bo-Eun Jung, Poppleston Allen Instructed Counsel, Three Raymond Buildings  
Kerry McGowan, Poppleston Allen Solicitors  
On behalf of the Interested Parties:  
Mr & Mrs Summerfield (IP1)  
Mr Alan White and Mr Colin Bull, Chalk Lane Area Residents Association (IP3).  
1 councillor attending to observe – Cllr Tolga Aramaz

**577****WELCOME AND APOLOGIES FOR ABSENCE**

Councillor Levy as Chair welcomed all those present and explained the order of the meeting.

**578****DECLARATION OF INTERESTS**

NOTED that there were no declarations of interest.

**579****TRENT PARK, COCKFOSTERS ROAD, EN4 0PS (REPORT NO. 2)**

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RECEIVED the application made by Mad Husky Events Ltd at the premises known as and situated at Trent Park, Cockfosters Road, EN4 0PS for a new time limited Premises Licence.

NOTED

1. The Introductory statement of Ellie Green, Principal Licensing Officer, including:
  - a. The application was made by Mad Husky Events Limited for a time limited new premises licence for Trent Park, Cockfosters Road, EN4 0PS, for Saturday 4 August 2018.
  - b. The application sought hours of 11:00 to 22:30 on Saturday 4 August 2018, with regulated entertainment to cease 30 minutes before the close, and sale of alcohol to cease 45 minutes before the close.
  - c. Similar applications had been made by Found Series Limited in 2015 and 2016 including an application made by Mad Husky Events Limited in 2017.
  - d. Four representations had been made by local residents and groups, all against the grant of the application. Written representations were shown in Annex 3 – 6, from page 27 of the report and also in the supplementary information in Annex 8 -9 from page 49 of the report. The representations were based on all four of the licensing objectives.
  - e. The applicant had responded to the representations and also provided a link to the live event management plan and supporting documents. The link is presented in Annex 10 – 11 and the full responses in Annex 10, from page 63 of the report.
  - f. The Licensing Authority, which includes representations on behalf of Trading Standards, Environmental Health and Health & Safety initially, submitted a representation seeking modifications to the conditions offered in the operating schedule, by the applicant. Those conditions were agreed by the applicant and were set out in Annex 7, from page 45 of the report.
  - g. The times and activities were not objected to.
  - h. The Police had not made any representations to this application.
  - i. Introductions were made of the attendees at the meeting on behalf of Mad Husky Events Ltd and of the interested parties. Also attending were Councillor Edward Smith (ward councillor), Hakema Kharot (Senior Parks and Business Officer) and Councillor Ergin Erbil (observer). Councillor Smith, as ward councillor, would be allowed to speak but only to reinforce comments made by the resident representations.
  - j. As a point of clarity, the Chair questioned Annex 7, within the report, regarding the attached conditions. Reference was made to an event management plan and documentation having been agreed with the Safety Advisory Group (SAG). What sort of bodies formed part of the SAG? Ellie Green clarified that bodies

**LICENSING SUB-COMMITTEE - 30.5.2018**

included the Metropolitan Police, Fire Brigade, Highways & Transportation, Health & Safety and the Parks section. The Chair further stated that therefore SAG comprises those people who could be deemed responsible authorities who have the opportunity to have raised objections and be party to this. They had now seen the event management plan and other documentation and as a group are satisfied that it is compliant and were a licence be granted it would be governed by condition with all the implications the licence holder would have if those conditions were breached. Was that correct? Ellie Green confirmed that that was correct.

2. The statements from the interested parties, including:
  - a. Attendees of the event needed to respect the park and surrounding neighbourhood and believed that 51<sup>st</sup> Festival organisers did not do this.
  - b. This was a large scale House music event drawing young people from across London. These people would drink copious amounts of alcohol all day and did not have any regard for local residents.
  - c. When interested parties recently met with Ms O'Sullivan (applicant) she had made an assessment that their data pointed to an average age group of 25-40 of mainly local people, many of them families who attend the event. This was challenged and based on their experiences of people who had parked in Leys Gardens, many of them alcohol fuelled, loutish noisy behaviour, anti-social and urinating in the grass areas and adjacent service road, in front of residents houses, they appeared to be in the 18-25 age group.
  - d. The Enfield Helpline was called twice to complain and asking for help. The residents were told that marshals' would be sent down, but no one came.
  - e. For this event, residents were told that extra portable toilets' would be placed outside of the event. This would not solve the problem at all as people who are drunk are not interested in toilets. They would stagger around in groups till they find dark areas to urinate on and encourage others to do the same. This would be ongoing till well after midnight.
  - f. The event causes serious damage to the park. The field used in last year's event had become a churned up mess and dog walkers have been unable to use the field which is still in a state of dis-repair.
  - g. A county court judgement had been lodged registered against Mad Husky Events Ltd and was obtained by Enfield Council for non-payment of bills, for last year's event, registered on the 4 May 2018. The Chair clarified that this may be an assertion and may be a judgement which would be considered as part of this process.

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- h. If the licence is granted, ignoring residents objections, the very least that residents insisted on was for marshals' to be stationed at the top of Leys Gardens.
- i. On behalf of CLARA, concerns were expressed about the lack of information received regarding this licence application other than what had been displayed on blue site notices. Since their original submission they had only received certain limited information, even after attending both the discussion meeting for CLARA's original concerns and the stakeholder meeting, where the event organisers were to present their full details of the event.
- j. After Clara's final submission, the group were provided with a drop box link which should have included the Event Management Plan and a list of individual procedures. Of the 24 files provided, over half were empty and did not include documents relating to community engagement, noise management, Metropolitan Police, traffic management and terrorism advice. Based on the lack of event information available, the group found it difficult to understand how the current licence application could be considered.
- k. Based on recent information not within their 2 original submissions, CLARA also reported the following information:
  - Noise Management Plan - In their opinion, last year's noise management plan had not been complied with, leaving the applicant's noise procedure incomplete. The current noise management plan had been replaced from a 10 page document (from last year) to a page and a half statement rather than a procedure and relevant resident information had not been included i.e. acceptable noise levels both inside and outside of the park. Making a condition of the licence was not effective as updating it to the required standard by a certain date is ignored. The group requested, as a condition of this current licence application, if granted, that a full effective noise management procedure is provided before the licence can fully operate.
  - Traffic Management Plan – The plan provided by the applicant on page 67 of the report, in the groups opinion, was a statement rather than a plan and didn't include any information regarding local road closures, marshal operating times, marshal's crowd control plan, instructions given to marshals' regarding residents and their protection, diversion details and suitable signage. The statement should also have included the full agreement Transport for London (TfL) made with the event organisers. TfL had been dissatisfied with crowd control and with event organisers (last year) had documented a procedure for resident groups to see.

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Objections were made, with the suggestion that a car park location for 500 vehicles should be at the Saracens football club. The group also objected to plans for a proposed taxi rank made by council officers and the applicant, as it would not be a workable location. The group had not been consulted in advance of this year's licence application in order to agree a traffic management plan and road closures.

- Damage to Trent Country Park – CLARA's original submission provided full details of damage caused to the show ground last year. Revised procedures were promised last year for this year's event so as to prevent the damage happening again. The applicant has indicated that temporary trackway would be used to minimise the impact on the grass and they would be consulting the park manager. The group felt that this statement was inadequate and did not reflect damage to the show ground last year.
  - l. In conclusion CLARA felt that over the past 2 years of this event, Mad Husky Events Ltd as organisers had demonstrated a lack of commitment to residents with regards to keeping promises made last year at meetings prior to the licence application, ensuring all the relevant procedures are updated as part of last year's licence conditions and illegal advertising which was confirmed to the group by Barnet Council who advised that posters on motorway flyovers, public land, lamp posts and shops all required planning permission and have been illegally advertised. The applicant had advised the group at a recent meeting that bill posters on private land are legal.
  - m. The group asked that the Licensing Sub Committee reject this application.
3. The interested parties responded to questions, including:
- a. The Chair asked, from the applicant's point of view, if they are moving in the right direction, taking appropriate steps to deal with the issues that had been raised i.e. urination and the applicants agreement for additional portable toilets to be utilised at this year's event. It was advised that what is put on paper is great but the reality of 1000's of people leaving in groups late at night and intoxicated, urination will occur wherever they want i.e. grassed areas, nearby walls, etc.
  - b. The Chair asked a further question given the group's submissions and the strong feelings they expressed, the anti-social behaviour they had witnessed, etc, why did the group think that the Police (responsible authority) were being irresponsible in being happy to sanction an event that the group as residents and others were not. It was advised that the Police did not live in the area and they had not seen a police presence. Perhaps the Police were not aware because of lack of

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resources. They could not speak for the Police, only what they saw.

- c. Councillor Pite queried the Safety Advisory Group (SAG) and when they scrutinised the Events Management Plan (EMP), would they have been aware of the resident objections. Ellie Green (Principal Licensing Officer) answered no, as it is separately assessed. SAG had started months before the licence application was submitted.
- d. Councillor Pite further questioned if SAG had heard some of the resident observations, would they, in licencing terms, have been able to address them. It was advised that SAG would have been aware of any complaints from last year, from Parks and stakeholder groups. Those complaints would have been brought to their attention.
- e. Councillor Pite referred to a review meeting contained in the document pack, between officers and residents last year. Would any of the representatives of SAG been at that de-briefing. It was advised that the Parks department had attended and were the key lead in that de-briefing.
- f. Ms Bo-Eun Jung (Counsel for the applicant) asked if the objectors had complained, at the time, to the Council or the Police Service. It was advised that they had called the Enfield help line twice, who said that they would arrange to send marshals' to Leys Gardens. However, no one came and the anti-social behaviour, car door slamming and urinating continued to well after midnight.
- g. Councillor Smith, as ward councillor, asked for clarity regarding SAG and their processes:
  - It was advised that there were no member represented on the group and was only an officer group.
  - The Chair of SAG is a local authority officer who has a health & safety/food background.
  - The reports it makes are not published and meetings are not minuted.

The Chair further clarified that SAG would have met when the initial application had been submitted, regarding last year's event, so that the Park's team were able to use it. There would also have been subsequent meetings of SAG to follow up any outstanding actions that were needed. The SAG, in terms of this application have been satisfied by the EMP which is now enshrined in the condition, if granted, and therefore the legal implications of breaching conditions are heavy and an incumbency on the applicant later on.

- h. Councillor Pite's re-iterated the points made by CLARA and that the applicant should touch on these in their submission including planning, the EMP, ongoing damage to the park, contractual arrangements, monies owed to the Council from last year's

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- event and noise management and required information about noise levels and what happens if they are exceeded.
- i. The Chair asked how many resident members CLARA had as an organisation. As, there were only 3 other resident objections to the application and the committee needed to establish how many residents CLARA spoke for. It was advised that the CLARA treasurer would need to be consulted, but at their last AGM there had been approximately 70 residents in attendance. Councillor Smith stated that the last CLARA AGM was well attended by residents and people there were very concerned by the proposed event because of last year's event.
4. The statement on behalf of Mad Husky Events Ltd, the applicant including:
- a. For the past three years, Trent Country Park had hosted the 51<sup>st</sup> State music festival. It's a festival over the course of the day and is for over 18's only but because of the genre of music (80's & 90's) it tends to attract an older crowd with the majority demographic age being between 25 - 40.
  - b. In previous years, it was a 2 day event with a Moon dance festival event on the Sunday, which had now been moved to another site so as to allow Mad Husky Events Ltd to focus on the 51<sup>st</sup> State Festival on the Saturday.
  - c. The application this year is only for one day on Saturday 4 August 2018 and is in very similar terms to last year and will be operated in broadly the same way. The size of the festival is not being increased and there will be again 5 stages, 3 bars and one VIP bar. The only new addition would be a roller disco. All activities start at 11:00am with the last entry on the site at 06:00pm with no re-entry.
  - d. There again will be the application of the soft closure procedure which had worked well last year. The first bar closes at 09:00pm and the rest of the bar closures would be staggered through the evening. The first music stage closes at 09:15pm, all alcohol sales stop at 09:45pm, all music stops at 10:00pm and the gates to the site are completely shut at 10:30pm.
  - e. The applicant again this year is Mad Husky Events Ltd, solely owned by Director Liza-Marie O'Sullivan who is very experienced in her field. She has managed licensed festivals and worked in the music festival industry for 14 years and has held a personal license for 10 years. She is currently the general manager of the Lowline Entertainment Group which manages the site at London Bridge. She was previously, the manager of Scala nightclub in Kings Cross for 10 years and has experience of managing operations at a number of large scale festivals similar in size to the 51<sup>st</sup> State. Liza-Marie took over the 51<sup>st</sup> State when the previous owner, Found Series Ltd, went into liquidation. Since then in the last 2 years, she has not only consulted with the relevant experts in Health & Safety, medical security and other industries, but very closely with Enfield

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Council, especially the Parks Authority and with SAG. Also with the Metropolitan Police Service, providing for a safe event. This year, event planning has actively involved the British Transport Police and TfL who have participated in SAG meetings as well, which had not been done last year.

- f. Objectors were thanked for viewing the 24 working files within dropbox. The organisers were still 9.5 weeks away from the event and it was not abnormal for all documents not to be finalised at this early stage. The organisers were in constant communication with SAG and other responsible authorities to ensure that all those documents are in the state they should be before the event takes place and in an agreed format.
- g. Clarification of two points raised by objectors including:
  - It was agreed that Mad Husky Events Ltd had not filed any company accounts because the company had not been trading for long and only one set of accounts were due. Liza-Marie O'Sullivan had suffered some medical issues that resulted in her not being able to file the accounts on time. The matter was now in hand after contacting Companies House for an agreed extension which is now being dealt with by her accountant.
  - The County Court Judgement (CCJ) filed against Mad Husky Events Ltd was not in relation to damage to the park, but in relation to some ticket sales. There was some dispute, between the applicant and the Council, about how much money was owed this year and last year. This had now been resolved and the applicant has paid off the outstanding monies. The applicant now only has to pay the £250 issuing fee and the CCJ would be removed.
- h. Mad Husky Events Ltd is a small independent company and Ms O'Sullivan had done everything she should be doing. It is unfair and not right to say that Ms O'Sullivan is not a fit and proper person to hold a premises licence. The applicant had shown that she is a responsible licence holder.

All the responsible authorities were happy to continue to work with Mad Husky Events Ltd with Liza-Marie as Director. As detailed within the application, the hours sought and licensable activities are exactly the same as last year. The finish times are modest and deliberate to avoid the most sensitive times for local residents, with a 10:00pm finish for all music and alcohol sales finishing at 9:45pm. This is a large scale event but only takes place for 1 day. Last year 23 onerous conditions had been added to the license. However, this year licensing are asking that 2 conditions be added:

- Adult entertainment services.
- That Mad Husky Events Ltd shall comply with the Event Management Plan which has been agreed with the Safety Advisory Group (SAG).

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- i. There had not been any crime and disorder incidents arising from last year's event nor any nuisance issues reported to the Council. Only one noise complaint had been reported to the applicant. The event was commended by the Police for its management and how security and searches had been carried out. The Police and other responsible authorities had not made any representations for 2 years running regarding previous events at Trent Park.
- j. Vangardia Noise Consultants would be used again by the consultant for this year's event. The noise management plan was not yet on drop box, however, the consultant Mr Parker who is drafting the plan had brought a draft plan to today's meeting which would be uploaded by the end of the day. Measures would be similar to last year with the sound systems all fitted with noise limiters.

The site layout is planned deliberately to minimise noise impact to residents including careful alignment of sound systems. The decibel level agreed with environmental health and SAG would be 65db. The decibel level of the A10 is 70db, to put into perspective.

There will be sound tests and sound propagation tests before and during the event of all stages as well as various points on the Cockfosters Road. Vangardia and staff would be monitoring sound throughout the event and taking regular measurements at regular intervals, agreed by the Council.

This year someone from the Parks Authority would be on site, different from last year. So, if a complaint is received, this will be passed on to event management who will send someone out for a reading. If it is determined that the reading is higher than the set limit then they will communicate directly with the music stages and sound levels will be brought down to the appropriate level.

Last year only one noise complaint was received and recorded at 13:42pm on Saturday from residents on Sussex way, which is south of the event site. At 14:50 a reading was taken and noise levels were found to be audible but within the limit of 65db. They were in fact 57.25db so no action needed to be taken. All the sound readings taken at last year's event are available in the draft report. Fifteen readings were taken over 8 different sites with no breaches.

Neither, Vangardia or the applicant knew about the complaint from IP1 objector, possible because it was made towards the end of the event. The applicant did have a license condition last year to respond immediately to any complaint reported to them. There will be a meeting with the Events Liaison Team and SAG before, during and after this year's event.

- k. The Traffic Management Plan (TMP) would be uploaded to drop box. This year the applicant has decided to change companies

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because of issues arising with the previous company last year. They have started to prepare the TMP and are in talks with Health & Safety who have traffic management experience. The finalised document would be uploaded once the new company has been identified. The new company, once appointed, would be in direct liaison with traffic and transportation and highways to develop the TMP.

There were issues with the Snakes Lane car park last year. Concrete bollards had been put up on the site to deter travellers from entering back on the site after eviction by the Council. Some cars leaving the car park may have collided with the bollards, but no one was hurt. The applicant accepts that it was not managed properly by CSP (traffic management company). CSP were let go because they did not heed instructions to only use experienced marshals'.

This year, the traffic management company that is to be used will be asked for assurances regarding the experience of their marshals' as well as confirming that they have been properly trained. The applicant would be overseeing that marshals' are doing their jobs properly. It will also be communicated to them that they should be respectful to local residents and be familiar with local road closures and the TMP before the event.

The applicant had not seen any evidence of a marshal being threatened by a baseball bat, reported in one representation, nor did the police or responsible authority raise anything.

This year's car park has not been confirmed yet and is still in discussion. The applicant is being led by the Council on this because it has to be a Council owned premises. Saracens is within walking distance of the site but not confirmed yet. The proposed taxi rank may be stationed at the Chicken Shed Theatre but this is not confirmed. If both locations are confirmed as the car park and taxi rank, then there will be additional marshals' and security at that part of Cockfosters Road to ensure that public nuisance and public order are addressed.

Last year only 148 car spaces were taken out of 500 available. The 24 hour tube was in place last year therefore leaving 80% of attendees or more using public transport.

As regards the vicinity of the IP1 area, the applicant has offered to get road closures in Leys Gardens to prevent people from parking in that road. The applicant will also ensure that signage of road closures are bigger and well located.

- I. In terms of crowd management, public nuisance and anti-social behaviour, there will be a soft closure procedure in place. This means that not all patrons are dispersed out on to Cockfosters Road at the same time.

At last year's event, the whole area was cleared by 11:15pm. This year road closures will be in place again until 11:30pm and

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the applicant will ensure there is security and marshals' available until the whole area is cleared.

The shortcomings last year with regard to areas directly outside cockfoster's tube station, was due to TfL not being prepared as they could have been. They were given the EMP last year but did not take part in SAG meetings. TfL said that there was space for 600 people on each train, but there was only space for 300 people on the platform which caused confusion leading to barriers being shut. This year, in talks with Saber Security, TfL, British Transport Police and other members of SAG, new measures have been put into place:

- Instead of the Chicane system to enable queuing outside the station, people will be guided to penned areas of 300 people each. So each pen is released into the station at a time to ensure the correct number of people are on the platform to enter the train.
- The roles of each responsible authority are more clearly defined. British Transport Police and TfL are now clear that it is their responsibility for everything that happens within the station. The Metropolitan Police Service, Traffic Management Company and security are responsible with everything that happens outside the station. Last year Saber Security dealt with things inside and outside the station.
- This year additional security is being bought in by the applicant just to deal with ingress and egress of the event. Saber Security can then just concentrate on matters inside the perimeter but will be on standby if needed outside the perimeter of the site.
- The same Police team and Inspector will be at the event as they have been for the past 2 years. In light of local resident concerns, the applicant understands that additional special constables will be bought in and the Police are happy with the number of officers as sufficient for the event should any issues arise. The Police team of 22 officers will be bought in and paid for by the applicant and not from local forces and resources. They are based within Enfield and know the local area.
- There will be visual documentation, in the form of diagrams and plans, between all of the responsible parties. These will be put up in various areas of Cockfosters station so that people can see how egress will be managed.
- The area manager of TfL, Sarah Jackson, will also be bringing in additional TfL staff from other stations to assist with people at Cockfosters Station.
- Anti-social behaviour and in particular the urination issue, this year the attention is to put more portable toilets

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further out from the site, before the BP station just past the cemetery, including on the island opposite the BP station. There will be 6-8 additional portable toilets. The applicant has also offered to put portable toilets around the facility where IP1 live in Leys Gardens and generally past Cockfosters station. In addition to marshals' wearing high visibility vests, they will also carry torches to shine them on patrols' to deter people from urinating in public spaces.

Marshals' will also be more sensitive, in terms of dealing with residents who haven't had easy access routes to their streets as all would have wished.

- m. In terms of security, Mr Byes has prepared a security deployment pack plan at page 43 of the pack. Very similar to last year, there is CCTV throughout the site, a thorough 3 point search carried out on everyone coming into the site, search by wand, a physical search, search of all vehicles, bags, etc and dogs sniffing for explosives. There will be 250 Saber Security staff including bar security on duty. These make up patrol's, rapid response teams, dog handlers and undercover security. The applicant has also asked for a gangs' team from the Police service to also attend for extra security. Within the site evaluation of folder 6, documentation states the ingress and egress routes will have plans and diagrams of the positions of all security staff and Traffic Management Company, when it is uploaded.
- n. In terms of other issues raised:
- The tractor issue from last year that was left on site. The applicant accepts that that should have been better managed. It had been secured when security was on-site. The tractor will be removed as promised. Due to adverse weather conditions' last year, it could not be removed as quickly. This was an isolated incident.
  - In terms of communications and the uploading of documents there will be better direct communication channels between the applicant and all interested parties than there was last year. Last year's noise management plan and traffic management plan were all agreed with the Council and SAG before the event took place. This year the solicitor will directly upload those documents to Drop Box.
- o. In terms of dealing with the state the park was left in last year, the Parks Authority did not accept that the park was left in a dangerous state. They performed a site check after everything was dismantled.
- p. In terms of illegal advertising, the applicant has requested the advertising company to provide a list of all adverts placed. Their understanding is that if placed on private property, then it is

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lawful. If placed on public property then they will ask for those to be removed.

5. Following a 5 minute comfort break, the representatives of the applicant responded to questions as follows:
  - a. Councillor Pite asked for clarity regarding the position for checking people under 18 years of age. It was clarified that the description shown at page 21 of the bundle had typo errors and anyone that looks 25 or younger is challenged and asked to produce ID. This is applied at all the bars and search lanes.
  - b. Councillor Pite asked why there was a contradiction between the two presentations (IP1 & Applicant) about how long people were staggering around after last year's event. The applicant had said that the area was cleared by 11:15pm and IP1 are claiming it was more like 12:15pm. It was clarified that by 11:15pm the area was cleared and by 11:30pm Cockfosters Road was re-opened with the area clear.
  - c. In response to the Chair's enquiry regarding the proposed locations of the Taxi rank and car park, which may be nearer to Leys Gardens and affect more areas beyond Cockfosters Station. Would that mean more rigorous policing of the area south of the Station and the Chicken Shed area. It was advised that the Traffic Management team will be in position. The security team will be positioned along that route and also within the Chicken Shed Theatre, the proposed taxi rank and car park areas.
  - d. There had only been 148 car spaces used out of 500 at last year's event. Was the applicant confident that less cars would be using the proposed car park. It was advised that the Saracens area had a clearer entrance and exit. So cars could exit easier where as last year Snakes Lane, was very tight. By changing the traffic management company and producing documents, this would be much clearer. The applicant would also ensure that the car park and taxi rank areas would be clearer with all rubbish removed. Security would be controlling the Cat Hill area, Trent Park Entrance and Cockfosters Road.
  - e. In response to the Chair's question if the Chicken Shed Theatre had any events on the same night as the festival, the applicant was in consultation with the Council and meetings were planned with the Chicken Shed to go through that.
  - f. The Chair asked if there was any way in which most of the traffic management plan, security and dispersal couldn't have been more articulated so as to have before the committee. This would have given the committee and residents more assurance because 9.5 weeks before the event was cutting it fine. It was advised that last year, it had been discussed, that the EMP document should be made available 6 weeks before the event. The applicant accepts that the documents could be further along

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and apologised. The applicant had offered an explanatory meeting with CLARA to go through each of the documents.

- g. IP1 was concerned about the proposed locations of the car park and taxi rank which would impact a wider area of residents for this year's event. It was advised that, last year, a letter was sent out to all of the residents impacted by the event 2 weeks before and the plan was for that to happen again. Parks departments would be sending out the communication to residents. Hakema Kharoti (Senior Parks & Business Officer) further advised that once the meetings and discussions had taken place, parks would issue a further notification to residents around those areas regarding the Council's proposals. Including, what the council plans to do as regards the proposed car park and taxi rank. This would be done a few weeks before the event, with detail about the traffic management plan including marshals' and contact numbers. If residents do have issues, council officers will be on duty on the night and can be contacted.

The Chair advised that it would be useful to consult with Cllr Edward Smith, as the local ward councillor, in advance of any letter sent to residents.

- h. In response to interested parties about damage to Trent Park, The parks team were in liason with their parks operation team and are currently undertaking works to repair damage that had occurred at last year's event. For this year's event Hakema Kharoti (Senior Parks & Business Officer) would be present in the park during the set up only but officers would be on duty throughout the event. Parks would be having a meeting with the organisers to assess ground conditions and to make sure that the site is left as found. Any damage would be relayed to organisers.
- i. Councillor Smith asked if there was any documentary evidence to back up the applicants views of how well the event went last year. The example provided was that the police commended the applicant on how well the event went last year. However, comments had been made about anti-social behaviour, traffic management, etc. It was advised that the Police, as responsible authority of SAG would have been aware of those issues and would have attended those SAG meetings. The Police had commended the applicant, for last year's event, at a SAG meeting.

The Chair further advised that SAG and review meeting minutes were not part of the Committees bundle of documents. As a committee this was noted but weight could not be given to it as it was not part of the Committees bundle of documents.

Councillor Pite further advised that the committee may need to think about whether or not review meetings' and SAG meetings' are minuted with those minutes coming to the Licensing Committee.

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The Chair also advised that this would give more robust paperwork to subsequent events of this kind. This is something that may form wider discussions of the fuller Licensing Committee.

**Action – Ellie Green (Principal Licensing Officer)**

- j. In response to CLARA, about an agreement with the EMT and parks department regarding the prevention of damage to the park, especially if the ground is wet. Hakema Kharoti (Senior Parks & Business Officer) advised that with regard to live major events in Enfield' Parks the team liase with event organisers to identify key areas of concern and endure that trackway is put down. Meetings are held on site with event organisers including operations, and will make a decision on whether it is safe and practical for all organisers to leave the site. This would minimise impact on the park itself.

In response by the applicant, the council were contacted to ask whether they should continue to de-rig in light of adverse weather conditions and they were asked to continue, last year.

- 6. The summary statement by Ellie Green, Principal Licensing Officer, including:
  - a. Having heard the representations from all parties, it was for the Licensing Sub-Committee (LSC) to consider whether this new application was appropriate and in support of licensing objectives.
  - b. The steps which the LSC may make were set out in Para 7 of the report.
  - c. Relevant guidance and policy were highlighted, as set out in para 5 of the report.
- 7. The summary statement of the interested parties, including:
  - a. A sound procedure was required to be completed.
  - b. This was an alien event to the park. It's difficult for pedestrians, in the milling crowds, who don't have a place to go and is uncomfortable especially at night. This was a suburban park and not Glastonbury or the Isle of Wight and the event did not fit into this park.
  - c. Many of the same problems had occurred as in Leys Gardens (last year), notably after the event had closed. Dispersal would be made worse at this year's event because Snakes Lane is not being used and by guiding large crowds of people to underground stations will make it difficult for people to get to where they are going.
  - d. The proposed car park and taxi rank is un-workable. Dispersal and traffic management is critical and they thought that the application had come to the committee too early or the information provided is too late.
  - e. There was an issue with policing, as people dispersing towards the east would be straying into Barnet's Police area which is only 50 yards from Enfield's Police area. The local

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neighbourhood policing team had denied knowledge of the event going ahead this year.

- f. Policing after the event has ended would create a huge dispersal problem with people hanging around the area, drinking, urinating, etc and is a public order risk. The problem is compounded where people used local roads as taxi pick up point locations (last year).
  - g. Planning documents reflecting that extra portable toilets would be installed at this year's event, makes things look nice but living in the modern era, reality is very different. Urination in public spaces would continue and this was not the right event to hold in the park.
  - h. The applicant advised that this was a 1 day event which did not take place well into the early hours. It was not unusual to say that a license is granted subject to plans being approved by a relevant body. Although the documents are not complete, there are ongoing discussions with SAG and the event will not take place until the remainder of documents are finalised and approved.
8. The summary statement on behalf of the applicant, including:
- a. The applicant had been in constant contact with all of the responsible authorities to ensure that this event is done responsibly, considerately and safely.
  - b. The applicant had gone over and beyond what they have to do. Security personnel is usually 1 per 100 for this type of event, the organisers are suggesting 1 per 60, almost double.
  - c. As reported, there are no representations from the responsible authorities and are happy to continue to work with the applicant for this event. They had proved they can run the event in the past.
  - d. They had identified issues that had occurred and set out what measures they are putting in place to ensure that those are not repeated.
  - e. It was in the applicant's interest to make this event work as they want to continue to hold this event in the future. They take their responsibilities very seriously.

RESOLVED that

1. In accordance with the principles of Section 100(a) of the Local Government Act 1972 to exclude the press and public from the meeting for this item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A to the Act.

The Panel retired, with the legal representative and committee administrator, to consider the application further and then the meeting reconvened in public.

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2. The Chairman made the following statement:

“Having considered all the written and oral submissions from parties, both present and those unavailable to attend today’s hearing, the Licensing Sub-Committee resolved to grant the application in full, but with modified and additional conditions.

The Licensing Sub-Committee noted the well- articulated objections and genuine concerns from residents who come from the local area. However it was nevertheless persuaded that the applicant had taken appropriate steps for the promotion of the licensing objectives.

In particular, in learning from issues arising from previous years’ events, the applicant has changed its security advisors, added a second layer of security presence for ingress and egress from the Park, has negotiated more active involvement from Transport for London and British Transport Police, and for there to be enhanced and better trained marshals’ positioned at strategic residential locations, including east of Cockfosters station.

The Licensing Sub-Committee was further satisfied by the assertion that additional portaloos will be positioned on the routes between the park exit and the controlled dispersal zone towards and at the station entrance.

The Licensing Sub-Committee was concerned that many of these developments might have been better contained within a more developed Event Management Plan, even at this stage and had felt that the information we heard today about noise nuisance controls and measures, as well as the assurances that Parks staff would this year be located in the control room, would also have had more effect had they been incorporated into written submissions. It is also regretted that the notice of the link to the drop box did not adequately prepare users for the absence of so many significant documents.

For this reason, the Licensing Sub-Committee decided that in resolving to grant, it would modify the condition previously agreed between the Licensing Authority and the Applicant; and impose an additional time defined condition upon the submission of the Event Management Plan currently in progress.

3. The Licensing Sub-Committee resolved that the application be granted in full, with a modification to Condition 2 and the addition of a new Condition 3.

**580**

**TRENT PARK, COCKFOSTERS ROAD, EN4 0PS (REPORT NO. 3)**

**LICENSING SUB-COMMITTEE - 30.5.2018**

RECEIVED the application made by Mr Dennis Tawiah for the Ghana family festival at the premises known as and situated at Trent Park, Cockfosters Road, EN4 0PS.

NOTED

1. Representations had been withdrawn for this application. However, it was too late in the timeframe to remove it from the process and LSC have made a statement below.

RESOLVED that

1. In accordance with the principles of Section 100(a) of the Local Government Act 1972 to exclude the press and public from the meeting for this item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A to the Act.

The Panel retired, with the legal representative and committee administrator, to consider the application further and then the meeting reconvened in public.

2. The Chairman made the following statement:

“This notice is a formal determination of the application, required because representations made against it were withdrawn too late into the time frame required for the matter to be dropped altogether and /or granted under delegated powers. The LSC welcomes the fact that mediation was successful, such that a full hearing was no longer required; and is therefore in a position to resolve that the Application be granted in full”.

**581**

**TRENT PARK, COCKFOSTERS ROAD, EN4 0PS (REPORT NO. 4)**

NOTED.

1. Representations had been withdrawn and this application was therefore not considered at the hearing.

**582**

**MINUTES OF PREVIOUS MEETING**

**LICENSING SUB-COMMITTEE - 30.5.2018**

RECEIVED the minutes of the meeting of the Licensing Sub-Committee held on Wednesday 25 April 2018.

**AGREED** that the minutes of the meeting of the Licensing Sub-Committee held on Wednesday 25 April 2018 be confirmed and signed by the Chair as a correct record.

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LICENSING SUB-COMMITTEE - 6.6.2018

**MINUTES OF THE MEETING OF THE LICENSING SUB-COMMITTEE  
HELD ON WEDNESDAY, 6 JUNE 2018**

**COUNCILLORS**

**PRESENT** (Chair) Derek Levy, Vicki Pite and Jim Steven

**ABSENT**

**OFFICERS:** Ellie Green (Principal Licensing Officer), Dina Boodhun (Legal Services Representative), Jane Creer (Democratic Services)

**Also Attending:** On behalf of the applicant:  
Jessica Hudsley, Production Manager  
and 3 representatives of CTCA (Council of Turkish Cypriot Associations)  
Also 2 officers and 1 councillor attending to observe

**590**

**WELCOME AND APOLOGIES FOR ABSENCE**

Councillor Levy as Chair welcomed all those present and explained the order of the meeting, noting that although the objector was not present at the hearing their objections were set out in the agenda pack and would be given as much weight as if they were present.

**591**

**DECLARATION OF INTERESTS**

NOTED there were no declarations of interest.

**592**

**ENFIELD PLAYING FIELDS, GREAT CAMBRIDGE ROAD, ENFIELD, EN1 3SD (REPORT NO. 5)**

RECEIVED the application made by CTCA (Council of Turkish Cypriot Associations) for a new Premises Licence situated at Enfield Playing Fields, Great Cambridge Road, Enfield, EN1 3SD.

NOTED

**LICENSING SUB-COMMITTEE - 6.6.2018**

1. The introductory statement of Ellie Green, Principal Licensing Officer, including:
  - a. This application was for a time limited new premises licence and was made by CTCA (Council of Turkish Cypriot Associations) in respect of Enfield Playing Fields on Sunday 17 June 2018.
  - b. A maximum capacity of 10,000 at any one time was specified.
  - c. The hours open to the public applied for were 11:00 to 20:00.
  - d. The application did not seek any sale of alcohol.
  - e. Enfield Playing Fields has an existing licence in place permitting some activities and up to 23:00 daily. Due to the large numbers attending, it was considered best practice for a time limited licence to be in place separately.
  - f. There was one objection, from a local resident, against grant. The written objection, and subsequent correspondence, was set out in Annex 2 of the report. The objection was based on all four of the licensing objectives. The written applicant response was set out in Annex 3.
  - g. The CTCA have worked with LB Enfield in respect of the event.
  - h. The Licensing Authority initially made representations in respect of the application seeking modification of a condition. That condition had been agreed by the applicant and so the objection was withdrawn. The Licensing Authority had not objected to the times or activities.
  - i. The Metropolitan Police had no objections.
  - j. Unfortunately, the local resident who made representation, IP1, was unable to attend this hearing, but assurance was given that written representations carried as much weight as attendance in person.
  - k. Also in attendance at this hearing were Jessica Hudsley from the event management, and three representatives of CTCA.
2. The statement of Jessica Hudsley, Production Manager, including:
  - a. She had provided a thorough response to concerns raised.
  - b. From reading the objections, if there had been no security measures or event planning, those would be valid concerns. The event planning and processes she had been through showed that those concerns had been taken account of and dealt with.
  - c. She was happy to respond to Members' questions.
3. Jessica Hudsley and the CTCA representatives responded to questions, including:
  - a. Councillor Pite asked about numbers expected, their arrival, and dispersal after the event, with particular emphasis on the potential for traffic congestion at the Carterhatch Lane / Donkey Lane junction. It was advised that a further meeting with officers had taken place yesterday, and there were extensive traffic management system plans. IP1 had referred to use of Donkey Lane as the main entrance and exit to the festival, but that would not be the case because of congestion issues. The traffic management plan was to use Donkey Lane as a vehicle ingress route, and that vehicles would leave by Sketty Road.

**LICENSING SUB-COMMITTEE - 6.6.2018**

- There was the potential to use Donkey Lane as a double lane road into the festival to get cars off the junction quicker.
- b. In response to the Chair's queries about the traffic management company employed and whether there was active involvement from LB Enfield Traffic & Transportation and Transport for London, it was advised that the company CPA (CarParkAt) was being used and they had been recommended by LB Enfield. LB Enfield Highways officers had been involved in planning for the event, and they were in communication with Transport for London, and would be in direct contact on the day. There would be an officer monitoring the traffic lights at the A10 junction. In regard to arrival at the event, it was not expected that everyone would drive in at the same time; there would be more of a flow in. Then throughout the day, once the ingress of vehicles had died down, it was planned to use both accesses as egress towards the end of the day. There had been discussion about the use of Ladysmith Road access, but that would be clear for emergency access all day and would not be impacted by event ingress and egress.
  - c. Councillor Pite asked about security checking: whether there would be checks at every entrance and a zero tolerance approach. This was confirmed as the case, and that security would be airport style and include bag searches. There would be zero tolerance on any beverages being brought into the event. That would also reduce the risk of acid attacks. The Police had also suggested that amnesty bins be placed at all entrances. They would also have the presence of five or six operatives from the Metropolitan Police Turkish Association who would be placed at the entrances.
  - d. In response to the Chair's queries about ticketing, it was confirmed that though the event last year had been free, this year's was ticketed. So far 900 tickets had been sold. Also there had been an impact from another section of the community holding their own event recently. However, there was confidence that the event would attract sufficient numbers and that attendees were more likely to buy tickets closer to the event date. There would also be heavy advertising in the coming days. There had been an intention not to sell tickets at the entrance so that it could be monitored who was buying tickets, but some tickets would be held on the door in case local residents wished to come to the event and they would be welcome to do so and not be turned away.
  - e. In response to the Chair's further queries about estimated numbers of attendees, it was advised that figures could not be extrapolated from the previous year's event as that was a different location, with different advertising and pricing.
4. The closing statement of Ellie Green, Principal Licensing Officer, including:
    - a. Having heard the representations from the applicant and read the representations from IP1 it was for the Licensing Sub Committee to take such steps as it considered appropriate for the promotion of the licensing objectives. The steps may be to grant the application in full, to grant in part or to refuse the application.

**LICENSING SUB-COMMITTEE - 6.6.2018**

- b. Relevant law, guidance and policies were set out in para 5 of the officers' report.

RESOLVED that

1. In accordance with the principles of Section 100(a) of the Local Government Act 1972 to exclude the press and public from the meeting for this item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A to the Act.

The Panel retired, with the legal representative and committee administrator, to consider the application further and then the meeting reconvened in public.

2. The Chairman made the following statement:

“The Licensing Sub Committee (LSC) determined that the applicant had made its case in full in the written submission describing all the steps it proposes to take to support the licensing objectives.

In addition the detailed explanation provided to the Interested Party comprehensively reinforced these steps by way of repetition and elaboration in such a way as would hopefully reassure the objector – as it did this panel – that the licensing objectives are fully supported and being promoted appropriately.

This LSC did however have a few previously unanswered questions upon which it sought clarity with regard to the Event Management Plan, but was satisfied by the answers and also by the robustness of the newly agreed and additional condition, and the responsibilities it confers upon the applicant in dealing with the concerns over those issues.”

3. The Licensing Sub-Committee resolved that the application be granted in full as follows:

1. The premises licence to be time limited for Sunday 17 June 2018.
2. The maximum capacity at any one time is 10,000.
3. Hours the premises are open to the public: Sunday 11:00 to 20:00.
4. Live music (outdoors): Sunday 11:00 to 20:00.
5. Recorded music (outdoors): Sunday 11:00 to 20:00.
6. Performance of Dance (outdoors): Sunday 11:00 to 20:00.
7. Plays (outdoors): Sunday 11:00 to 20:00.

Conditions (in accordance with Annex 4):  
Conditions 1 to 2.

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